

DIRECTOR OF QUALITY IMPROVEMENT

Applications are invited for this new, honorary role within the Faculty. These should be made on the application form at: <http://www.fom.ac.uk/wp-content/uploads/fomgenappform2012.doc> and returned to the Chief Executive at nicky.coates@fom.ac.uk by **9 00 am on Monday 14 May 2012.**

Please read the following information before making your application

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The role

The main purpose of this new Faculty role is to provide clinical leadership and co-ordination for the Faculty of Occupational Medicine's quality improvement work in occupational medicine and occupational health.

The post-holder will be a Faculty Officer, with special responsibility for quality improvement, and also a member of the Executive Committee, and as such will share in the wider executive responsibility for the Faculty.

The Faculty sees this new role as an important development, indicating its strong commitment to improving the quality of practice and services, and building on its existing partnership work with the Royal College of Physicians, especially with regard to SEQOHS (the accreditation scheme for occupational health services) and the Health and Work Development Unit (which supports the implementation of evidence-based guidance through audit and related work).

The new Director of Quality Improvement will provide leadership within the Faculty and will work closely with the Society of Occupational Medicine to develop a co-ordinated approach for the specialty of occupational medicine. The role will also have a significant outward-facing component, ensuring that links are made with other relevant organisations and disciplines, and that the Faculty is represented appropriately.

Responsibilities

- Take an over-arching leadership role for the Faculty's two main quality improvement areas – SEQOHS and the Health and Work Development Unit – working closely with the two Clinical Leads, so as to complement and enhance their work
- Raise awareness of the importance of quality improvement to the membership
- Provide the clinical leadership for continuously improving the standard of occupational medicine and occupational health service provision in the UK
- Seek to improve quality through multidisciplinary working, clarifying and promoting the role of the occupational physician within a team
- Work closely with the Society of Occupational Medicine with a view to ensuring a co-ordinated perspective within the specialty
- Work closely with other quality improvement leads in the Royal College of Physicians and other professional bodies
- Represent the views of the Faculty at a national level, including participation in the Academy of Medical Royal Colleges' quality improvement initiative
- Keep abreast, and keep the Faculty informed, of relevant external developments in quality improvement

Reporting

The Director of Quality Improvement reports to the Board and Executive Committee and in particular to the President. S/he works closely with the senior Faculty Officers and Chief Executive and also with the Clinical Leads of SEQOHS and HWDU.

Person specification

Applicants must be:

- a Fellow of the Faculty
- in good standing with the Faculty (paid all fees and subscriptions due from them to the Faculty, signed a declaration of faith and complied with the minimum requirements of the Faculty's or other appropriate continuing professional development scheme)
- on the GMC Specialist Register under occupational medicine

and have:

- experience of working outside the NHS
- a sound understanding of the quality improvement agenda both within and beyond occupational medicine
- a track record of seeking to improve quality
- demonstrable successful experience in a leadership role
- proven networking and diplomatic skills
- the capacity to think and act strategically
- the capacity to produce initiatives, develop plans for their implementation and motivate others to support their delivery
- the ability to work co-operatively as part of a team

Time commitment:

As this is a new role, it is one which the incumbent will help to shape. It is therefore not possible to provide a definitive picture of the time commitment, but the following is likely (and in London unless otherwise indicated):

Executive Committee: one half day eight times a year

Board: one and a half days at Board/Board & Executive Away-Day in October (outside London and in Doncaster in 2012)

Liaison with SEQOHS and HWDU: four days per year

Academy Quality Group: up to four half days per year

Other networking: four days per year

Appointment

The Director of Quality Improvement is appointed by the Board, on the recommendation of an appointment panel, for a period of three years in the first instance. Applicants may be invited to attend for interview. The appointment may be extended up to a maximum of six consecutive years.

Expenses

The role of Director of Quality Improvement is an honorary one; travel and other necessary expenses incurred in travelling to meetings and carrying out the role will be reimbursed in accordance with the Faculty's business travel and expenses policy. The incumbent will be covered by the Faculty's professional indemnity policy for the work involved in this role.

Further information

The President, Olivia Carlton, will be happy to speak in confidence to anyone considering applying who would like more of an insight into the role. Anyone wishing to do so should email her at president@fom.ac.uk.