



Context

Standing for 'Safe Effective Quality Occupational Health Service', SEQOHS is the accreditation system for occupational health services launched in December 2010.

Further information is available at: www.seqohs.org

The scheme was proposed by the Faculty of Occupational Medicine and taken up by Dame Carol Black's review, *Working for a Healthier Tomorrow* (2008), which advocated clear standards of practice and formal accreditation of all providers who support people of working age.

The Royal College of Physicians manages the SEQOHS accreditation scheme under contract from the FOM, and in effect the two organisations work in partnership.

SEQOHS now has over 170 accredited occupational health services, and a further 192 are registered with the scheme and working towards accreditation.

Job description for the Clinical Lead

The main purpose of the role of Clinical Lead is to provide expert clinical leadership, direction and strategy for SEQOHS.

The Clinical Lead will be responsible for delivering the main aims of SEQOHS in accordance with the direction agreed by the SEQOHS Steering Group and the FOM, and compatible with the requirements of all relevant stakeholders.

The Clinical Lead will be expected to maintain and enhance the national and international reputation of this successful scheme and to ensure its proper governance.

The Clinical Lead is often the public face of SEQOHS, and represents SEQOHS to other organisations and stakeholders. The role will necessarily involve high level communication with, and representation to, the leaders of relevant Colleges, societies, and professional and regulatory bodies. There will be a need for adjudication in various decisions regarding accreditation and quality assurance. The Clinical Lead sets the agenda for the Steering Group meetings.

The Clinical Lead will not be responsible for the day to day management of the scheme, which will be undertaken by the SEQOHS team within the Royal College of Physicians. However they will be called upon to provide high quality guidance and advice on matters as they arise.

In particular, the Clinical Lead will:

- Chair the SEQOHS Steering Group, which will meet at least quarterly in London
- Be available to provide expert advice and guidance to the SEQOHS team

- Promote SEQOHS to the occupational health community; for example, through making presentations, initiating new contacts and building and maintaining networks
- Represent SEQOHS at all levels
- Be accountable to the Faculty Registrar and Quality Improvement Lead and to make regular reports to the Faculty's Executive Committee
- Meet with the SEQOHS office team and the Head of Assessors and Lead Trainer at least monthly and quarterly respectively face-to-face in London or at a venue to suit the Clinical Lead
- Have expert knowledge of the SEQOHS standards and evidence requirements and be available to advise on escalated cases
- Lead on developments within SEQOHS, in consultation with the SEQOHS Steering Group

Person specification

- Demonstrable capacity to provide leadership at a national level
- Demonstrable understanding and experience of standards and accreditation
- Expert knowledge of SEQOHS
- Sound understanding of both NHS and private suppliers of OH services
- Awareness of the wider political context
- Commitment, drive and energy
- Highly organised
- Ability to build alliances and working relationships
- Ability to deal with problems constructively and with tact, and to negotiate with diplomacy
- Occupational physician on the GMC specialist register, preferably with at least five years at specialist level
- Compliant with the GMC requirements for revalidation

Terms

The post will be remunerated on a sessional basis, based on half a day per week, in line with national consultant pay rates.

This appointment will be made by the Faculty of Occupational Medicine, acting for SEQOHS. The length of the appointment will be an initial two-year term.

To apply for the role, please complete the [application form](#) and return it, along with your CV and details of two referees, to Judith Willetts (Judith.willetts@fom.ac.uk).

Interviews for the role will take place in late August or early September. Ideally candidates will be available to attend the SEQOHS steering group meeting on Monday 5 October.

Deadline for applications – 10 00 am on Friday 14 August 2015