

## Faculty of Occupational Medicine

### Head of Professional Standards (Maternity Cover)

**Salary: £40,000** – The post will be available for up to one year

#### Context

The Faculty of Occupational Medicine is committed to improving health at work. It is the professional and educational body for the medical specialty of occupational medicine in the UK and seeks to ensure the highest standards in the practice of occupational medicine. It is part of a larger network of medical colleges and faculties and is a member of the Academy of Medical Royal Colleges.

The Faculty sets examinations, oversees training and supports doctors in their revalidation and continuing professional development.

We are looking for an experienced manager to cover a period of maternity cover. Whilst experience in this field would be valuable, sound management experience is the more important.

The post holder will be a senior member of the Faculty's small team of eleven staff, will report to the Chief Executive, will lead a team of four and be responsible for managing all aspects of examinations, specialty training, and revalidation. There is a focus on both operational services and policy development and the Head of Professional Standards will therefore need to have sound leadership, administrative and people management skills, as well as excellent abilities in policy development and external representation.

The role is varied and interesting, splitting time across aspects of examinations, specialty training and revalidation. The Faculty of Occupational Medicine is a designated body for the purpose of revalidation, where doctors have to demonstrate that they remain up to date and fit to practise to the General Medical Council. Revalidation was introduced in December 2012 and has been a new and important work-stream for the Faculty.

There are a number of new and exciting work-streams which the Head of Professional Standards will be involved with and help to oversee. These include the introduction of a series of new qualifications and marketing of the specialty.

This would provide excellent experience for an experienced manager and could lead to other opportunities within the large network of medical colleges and faculties.

You must be able to operate at senior level; act as a representative for the Faculty and command respect from honorary officers and staff alike.

If you would like to discuss the post, please contact the Chief Executive, Nicky Coates on 0203 116 6906.

**For more information and to apply for this vacancy, please visit:**

<http://www.fom.ac.uk/about-us/vacancies>

**Closing date:**

**9.00am on Wednesday 11 March 2015**

**Interviews date:**

Tuesday 24 March 2015

**Start date:**

Monday 27 April 2015



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