

Supervised Learning Event: Directly Observed Procedure (DOPs)



Communication activity

Assessor's Professional No.	Trainee's GMC No.	Year of training	Item No.
<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	<input type="radio"/> 1 <input type="radio"/> 2 <input type="radio"/> 3 <input type="radio"/> 4	<input type="text"/> <input type="text"/>

Reason for procedure		Is the worker: <input type="radio"/> New? <input type="radio"/> Follow-up? <input type="radio"/> Not applicable	
<input style="width: 500px; height: 20px;" type="text"/>			
Complexity:	<input type="radio"/> Low	<input type="radio"/> Moderate	<input type="radio"/> High
Assessor:	<input type="radio"/> Educational Supervisor <input type="radio"/> Nurse	<input type="radio"/> Clinical Supervisor <input type="radio"/> Safety officer	<input type="radio"/> Other consultant <input type="radio"/> Hygienist <input type="radio"/> Peer <input type="radio"/> Other
No. of previous DOPS (with any trainee)	<input type="radio"/> None	<input type="radio"/> 1-5	<input type="radio"/> 6-10 <input type="radio"/> >10
Have you had training in use of this tool?	<input type="radio"/> Read guidelines	<input type="radio"/> Face to face training	<input type="radio"/> Web/CD ROM <input type="radio"/> Course <input type="radio"/> Other

FOM Core Competency:

- Ethical guidelines for communications between occupational physicians, doctors, managers and others
- Be impartial when providing advice to managers/employers

Learning Outcome expected (trainee to complete):

Please tick one of the boxes for each component of the exercise. Refer to the attached Appendix for descriptions of expected performance. Justify with a brief explanation in the comments box any rating other than expected; failure to do so will invalidate the assessment. Use the feedback box below to expand on your comments.

Area	Below Expected	Expected	Above Expected	N/A	Specific comments
1. Approach to the problem <i>Includes knowledge, information gathering and time management</i>					
2. Conduct of the procedure <i>Includes risk assessment and consent, clinical judgment and health promotion</i>					
3. Communication output <i>Includes method and effectiveness of communication delivery</i>					
4. Recommendations to management <i>Includes appropriateness and quality of advice and recommendations</i>					
5. Professionalism <i>Includes overall behaviour and legal, ethical and clinical governance issues</i>					

Assessor's feedback on the trainee's performance on this occasion

Please comment on the standards against which you have assessed the trainees performance on this occasion (including references) if applicable.

*Please give specific, objective feedback with justification on the trainees observed performance and areas for development. If you have ticked a "Below Expected" box you **must** identify areas for future improvement.*

Trainee's comments on their performance on this occasion

Reflection on own performance:

Reflection on feedback given by assessor:

What actions do you intend to take to meet any development needs?

Assessor: Signature	Trainee: Signature
Date	Date
Time taken for observation:	

Rubric: Areas of competency and Descriptions of Expected Performance

Applicable knowledge, skills and attitudes	Description of Expected Performance
1. Approach to the problem	<ul style="list-style-type: none"> • Approaches the communication activity in a logical, organised way. • Identifies the aim of the communication activity. • Gathers appropriate information in preparation for the communication activity with ability to justify the source.
2. Conduct of the procedure	<ul style="list-style-type: none"> • Seeks informed consent where appropriate. • Understands and processes information effectively. • Demonstrates safe and effective interpretation of information. • Reaches appropriate conclusions with sufficient knowledge and comprehension to justify them. • Demonstrates appropriate time management throughout. • Considers health promotion opportunities, where appropriate.
3. Communication output	<ul style="list-style-type: none"> • Chooses an appropriate method, format and style of communication. • Demonstrates ability to effectively communicate findings. • Demonstrates ability to effectively communicate clinical reasoning and justify advice or recommendations.
4. Recommendations to management	<ul style="list-style-type: none"> • Demonstrates ability to make safe and appropriate recommendations to management. • Justifies recommendations with logical reasoning. • Demonstrates appropriate liaison with other stakeholders. • Demonstrates awareness of relevant sociopolitical, cultural and ethical considerations.
5. Professionalism	<ul style="list-style-type: none"> • Displays professional attitude to all components of the task. • Exhibits appropriate awareness and understanding of cultural, legal and ethical issues. • Maintains awareness of limits of professional competency.

- **References not applicable**