**SUBMISSION FOR CONSIDERATION FOR FELLOWSHIP OF THE FOM 2020**

Please read carefully the information and guidance for candidates, proposers and seconders before completing a submission form

**INSTRUCTIONS FOR COMPLETION**

As submissions have to be reproduced for circulation, only forms completed in typescript will be considered. This form may be completed electronically; the boxes will expand to allow as much text as required to be entered (but please note the word limits to be adhered to, where appropriate).

Parts A and B of this form should be completed by the candidate including as much factual information as possible. The candidate should then pass this to two Fellows, as proposer and seconder, to complete Parts C and D respectively, in support of the application and for onward submission to the Registrar.

Please note that for applications for Fellowship to be considered, the applicant, proposer and seconder must have complied with the minimum requirements of the FOM’s or other comparable (i.e. that of another medical Faculty or College) CPD scheme, if appropriate (see proposer and seconder forms). For those making returns to the FOM this means they must either have submitted a CPD return for the period 1 April 2019 – 31 March 2020 and received a certificate to confirm this or completed the CPD online diary; if the submission is to another Faculty or College, they must provide a certificate or other evidence of CPD compliance for their most recent 12 month CPD period. Proposers and seconders with a current licence to practise in the UK, must be fully engaged with the revalidation process (including annual appraisal, 3600 multisource feedback, etc.).

**DEADLINE**

Fully completed and signed submissions must be received in the FOM office at the above address by **12:00 midday on Monday 13 July 2020,** sent either as hard copy to the Registrar, Dr D Flower, at the above address or electronically (provided they incorporate the signatures of the candidate, proposer and seconder) to the Fellowship and Honours Committee secretariat at: [fom@fom.ac.uk](mailto:fom@fom.ac.uk)

Please do NOT include this page with the submission

**PART A - 2020**

**SUBMISSION FOR CONSIDERATION FOR FELLOWSHIP OF THE**

**FACULTY OF OCCUPATIONAL MEDICINE**

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| --- | --- | --- | --- |
| **CANDIDATE** | | | |
| Surname |  | | |
| First names |  | | |
| Address |  | | |
| Telephone no |  | | |
| E-mail address |  | | |
| Year of qualification |  | | |
| GMC (UK) or other national registration body/country |  | Registration number |  |
| Year of gaining AFOM |  | Year of gaining MFOM |  |
| Other postgraduate qualifications |  | | |
| Current Appointment(s) |  | | |
| Participation in CPD | Please indicate below those years in which you have complied with the minimum requirements of the Faculty’s CPD scheme, submitted a CPD return and received a certificate confirming this (or from 2015 completed the CPD online diary). | | |
| 2019/20 |  | | |
| 2018/19 |  | | |
| 2017/18 |  | | |
| 2016/17 |  | | |
| 2015/16 |  | | |
| Revalidation date  (if based in UK) |  | | |

**PART B – 2020 CANDIDATE NAME: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

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| --- | --- |
| 1 DESCRIBE YOUR OCCUPATIONAL MEDICINE PRACTICE  *Please indicate any noteworthy features of your work, practice, organisation and special interests, including the impact your personal contribution has made, with supporting evidence.*  ***(Word limit: 300 words)*** | |
|  | |
| 2 GIVE DETAILS OF ANY PARTICULAR CONTRIBUTIONS OR ACHIEVEMENTS OVER AND ABOVE THAT EXPECTED OF YOUR POST  *Please include dates to describe the duration of long term commitments and activities and include evidence of the impact you have made. You should also highlight relevant seniority in your career.* ***(Word limit: 300 words)*** | |
|  | |
| 3 PROVIDE EVIDENCE OF YOUR WIDER CONTRIBUTION TO THE PRACTICE OF OCCUPATIONAL MEDICINE  *Please include information on your involvement in education, training and research; with dates where relevant and indicating which activities are current. (See guidance notes)*  ***(Word limit: 300 words)*** | |
|  | |
| 4 LIST ANY SIGNIFICANT PUBLICATIONS  *Please include research papers, editorials, letters, books, or other relevant publications which you have authored or co-authored, indicating where appropriate your involvement.*  ***(Maximum: 15)*** | |
|  | |
| 5 WHAT OFFICES IN THE FACULTY, SOCIETY OR OTHER MEDICAL ROYAL COLLEGES HAVE YOU HELD EITHER CENTRALLY OR IN YOUR REGION? | |
| FOM Offices with dates |  |
| Society Offices with dates |  |
| Offices in other Medical Royal Colleges with dates |  |
| 6 WHAT CONTRIBUTIONS HAVE YOU MADE TO THE AIMS AND WORK OF THE FOMAND/OR SOCIETY OF OCCUPATIONAL MEDICINE? | |
| FOM representative/  Committee memberships, with dates |  |
| FOM examining/  assessing within the last 5 years, with dates |  |
| Contributions to the Society of Occupational Medicine with dates |  |
| 7 LIST ANY OTHER RELEVANT OFFICES OR APPOINTMENTS HELD AT ANY TIME IN ACADEMIC, MEDICAL OR COMMUNITY ORGANISATIONS  *Please give details of your contributions, special efforts or interests in such organisations, with dates.* | |
|  | |
| 8 PROVIDE EVIDENCE OF RAISING THE PROFILE OF OCCUPATIONAL MEDICINE/OCCUPATIONAL HEALTH  *Please include examples such as media work, action in Government, speaking at conferences, publishing articles, with dates. (See guidance notes)*  ***(Word limit: 300 words)*** | |
|  | |
| 9 PROVIDE EVIDENCE OF HOW YOU HAVE MADE A DIFFERENCE, HAVING AN IMPACT THROUGH YOUR PRACTICE  *Please include examples such as initiatives resulting in improvement in patient care or the health of a group of workers. (See guidance notes)*  ***(Word limit: 300 words)*** | |
|  | |
| 10 GIVE ANY ADDITIONAL REASONS FOR YOUR APPLICATION  *Please include any outstanding qualities, merit or distinction not adequately covered by the foregoing sections.*  ***(Word limit: 200 words)*** | |
|  | |
| I declare to the best of my knowledge that the information contained on this form is accurate and I am not currently aware of any outstanding disciplinary, professional conduct and/or performance issues against me  AND, if applicable (i.e. those based in the UK),  I am fully engaged with the revalidation process (including annual appraisal, 3600/multisource feedback, etc.)  SIGNATURE OF APPLICANT :  DATE : | |

**PART C – 2020 CANDIDATE NAME: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

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| PROPOSER (must be a Fellow of the Faculty) | | | |
| Surname |  | First names |  |
| Address |  | | |
| Telephone no (work) |  | Telephone no (home) |  |
| E-mail address |  | | |
| GMC (UK) or other national registration body/country |  | Registration number |  |
| Past or present offices held in the Faculty |  | | |
| Current  Appointment(s) |  | | |
| Participation in CPD | Please indicate below those years in which you have complied with the minimum requirements of the Faculty’s CPD scheme, submitted a CPD return and received a certificate confirming this (or from 2015 completed the CPD online diary). (This requirement is zero if you have retired and have no income from medical practice and related work including medico-legal and witness work.) | | |
| 2019/20 |  | | |
| 2018/19 |  | | |
| 2017/18 |  | | |
| 2016/17 |  | | |
| 2015/16 |  | | |
| Do you hold a current  licence to practise in the UK? |  | If yes:  Revalidation date |  |
| Number of years for which I have known the applicant |  | | |
| Please complete all of the following: | | | |
| 1 Please describe the basis on which you know the candidate. | | | |
|  | | | |
| 2 Give any additional information which you consider the candidate has omitted. | | | |
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| 3 Give any additional evidence available to you of the impact that the candidate’s practice has made. |
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| 4 Give your reasons for recommending that this candidate is awarded Fellowship. |
|  |
| I confirm that I do not stand to gain any personal benefit from supporting this submission  AND, if applicable (i.e. those based in the UK with a licence to practise),  I am fully engaged with the revalidation process (including annual appraisal, 3600/multisource feedback, etc.)  SIGNATURE OF PROPOSER :  DATE : |

**PART D – 2020 CANDIDATE NAME: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

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| SECONDER (must be a Fellow of the Faculty) | | | |
| Surname |  | First names |  |
| Address |  | | |
| Telephone no (work) |  | Telephone no (home) |  |
| E-mail address |  | | |
| GMC (UK) or other national registration body/country |  | Registration number |  |
| Past or present offices held in the Faculty |  | | |
| Current  Appointment(s) |  | | |
| Participation in CPD | Please indicate below those years in which you have complied with the minimum requirements of the Faculty’s CPD scheme, submitted a CPD return and received a certificate confirming this (or from 2015 completed the CPD online diary). (This requirement is zero if you have retired and have no income from medical practice and related work including medico-legal and witness work.) | | |
| 2019/20 |  | | |
| 2018/19 |  | | |
| 2017/18 |  | | |
| 2016/17 |  | | |
| 2015/16 |  | | |
| Do you hold a current  licence to practise in the UK? |  | If yes:  Revalidation date |  |
| Number of years for which I have known the applicant |  | | |
| Please complete all of the following: | | | |
| 1 Please describe the basis on which you know the candidate. | | | |
|  | | | |
| 2 Give any additional information which you consider relevant. | | | |
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| 3 Give any additional evidence available to you of the impact that the candidate’s practice has made. |
|  |
| 4 Give your reasons for recommending that this candidate is awarded Fellowship. |
|  |
| I confirm that I do not stand to gain any personal benefit from supporting this submission.  AND, if applicable (i.e. those based in the UK with a licence to practise),  I am fully engaged with the revalidation process (including annual appraisal, 3600/multisource feedback, etc.)  SIGNATURE OF SECONDER :  DATE : |