

Training Committee (SAC)

The Training Committee (SAC) is constituted to advise the Faculty of Occupational Medicine (FOM) on specialist/specialty training in occupational medicine and is accountable to the Board of Trustees via the Academic Dean. The Chair is the Director of Training.

Terms of Reference

The Training Committee (SAC) acts on behalf of the Board:

To define, monitor and amend where required an approved curriculum and assessment framework for specialty training in occupational medicine and where required, to submit proposed changes to the GMC for approval.

To recommend the entry and exit criteria for trainees in occupational medicine including the person specification.

To advise on standards in specialty training.

To identify suitable external assessors to support the postgraduate medical deaneries.

To approve the appointment of Regional Specialty Advisers and Deputies and to ensure they receive training and support.

To recommend standards in relation to the appointment of educational supervisors.

To prepare and approve guidance documentation to support the process of specialty training and the assessment of trainee performance.

To advise on the earliest dates for individuals to be eligible for their Certificate of Completion of Training (CCT).

To monitor the Annual Review of Competency Progression (ARCP) outcome records, recognising that the decision on outcome should be based on:

- assessments made in training and in the workplace throughout the whole year
- performance in FOM examinations (where relevant)
- progress towards the meeting the research methods learning outcome.

To support the production of such reports on ARCP outcomes and other training matters, as required by the GMC.

To recommend to the GMC the award of a CCT and to advise on CESR applications.

To adjudge the suitability of experience and training in occupational medicine of applicants for CESR who are not enrolled in a UK-based specialist training post or programme.

To support the development of high-quality recruitment procedures.

To work with the NSOH and GMC to approve trainees wishing to apply for the Combined Programme entry.

Ensures that suitable records of Training Committee (SAC) meetings are maintained to permit audit of committee activities and ongoing quality improvement.

Membership:

Chair/Director of Training Gp Capt David Mallet
Academic Dean Prof Ira Madan
Lead Dean Dr Jonathan Corne
CESR Advisory Group Dr J Spiro
Head of NSOH Dr A Hashtroudi
Trainee representative Dr F Ryan
Chief Executive Louise Craig
Examinations and Training Manager Rachel Richardson
Lay representative Rachel Dare

To contact members of the Training Committee (SAC), please do so through training@fom.ac.uk.